

ADDING & SUBTRACTING

Common denominator first, then add/subtract the **numerators**.

$$\frac{3}{4} + \frac{2}{5} = \frac{15}{20} + \frac{8}{20} = \frac{23}{20} = 1\frac{3}{20}$$

$$\frac{5}{6} - \frac{1}{4} = \frac{10}{12} - \frac{3}{12} = \frac{7}{12}$$

MIXED NUMBERS

- Change to **improper** fractions first — safest for every operation.
- $2\frac{1}{3} = \frac{7}{3}$
- Convert back at the end if the question asks for a mixed number.

MIXED NUMBER EXAMPLE

$$2\frac{1}{2} + 1\frac{2}{3} = \frac{5}{2} + \frac{5}{3}$$

$$= \frac{15}{6} + \frac{10}{6} = \frac{25}{6} = 4\frac{1}{6}$$

MULTIPLYING

Multiply **straight across**, then simplify.

$$\frac{3}{4} \times \frac{2}{9} = \frac{6}{36} = \frac{1}{6}$$

Cancel first where you can — it keeps the numbers small.

DIVIDING

Multiply by the reciprocal of the second fraction.

$$\frac{3}{5} \div \frac{2}{7} = \frac{3}{5} \times \frac{7}{2} = \frac{21}{10}$$

$$\frac{4}{9} \div 2 = \frac{4}{9} \times \frac{1}{2} = \frac{2}{9}$$

ORDER OF OPERATIONS STILL APPLIES

- Brackets, then $\times \div$, then $+$ $-$.
- $\frac{1}{2} + \frac{1}{3} \times \frac{3}{4} \rightarrow$ do the multiply first.

FRACTIONS OF AMOUNTS

- **Divide** by the denominator, **multiply** by the numerator.
- $\frac{3}{8}$ of 240 = $30 \times 3 = 90$
- To find the **whole** from a part, reverse it.

REVERSE FRACTIONS

$\frac{2}{5}$ of a number is 18. Find the number.

$$\frac{1}{5} = 18 \div 2 = 9$$

$$\text{Whole} = 9 \times 5 = 45$$

MORE PRACTICE

$$\frac{2}{3} + \frac{1}{6} = \frac{5}{6}$$

$$\frac{7}{8} - \frac{1}{2} = \frac{3}{8}$$

$$\frac{2}{5} \times \frac{5}{6} = \frac{1}{3}$$

$$\frac{3}{4} \div \frac{1}{8} = 6$$

⚠ COMMON EXAM MISTAKES (recurring errors flagged in examiners' reports)

- ✗ Adding the **denominators** instead of finding a common one.
- ✗ Adding the whole numbers and fractions **separately** and slipping on the carry.

- ✗ Dividing: **flipping the first** fraction instead of the second.
- ✗ Not converting **mixed numbers** before $\times$ or $\div$.

- ✗ Leaving the answer **unsimplified** or as an improper fraction when a mixed number was asked for.

THE TWO IDEAS

- **HCF** — the **largest** number that divides into **both**.
- **LCM** — the **smallest** number that **both** divide into.
- For big numbers, use **prime factorisation** rather than listing.

STEP 1 — PRIME FACTORISATION

Write **both** numbers in **index form**.

$$24 = 2^3 \times 3^1$$

$$36 = 2^2 \times 3^2$$

Include a prime with power **0** if it is missing from one number.

STEP 2 — WINNERS & LOSERS

Prime	24	36	Winner	Loser
2	2^3	2^2	2^3	2^2
3	3^1	3^2	3^2	3^1

For each prime, the **winner** is the higher power, the **loser** the lower.

STEP 3 — MULTIPLY THEM OUT

LCM = all the **winners**:

$$2^3 \times 3^2 = 8 \times 9 = \mathbf{72}$$

HCF = all the **losers**:

$$2^2 \times 3^1 = 4 \times 3 = \mathbf{12}$$

REMEMBER WHICH IS WHICH

- **Winners** (highest powers) → **LCM** — the **bigger** answer.
- **Losers** (lowest powers) → **HCF** — the **smaller** answer.

A USEFUL CHECK

- **HCF × LCM = a × b**
- $12 \times 72 = 864$ and $24 \times 36 = 864$ ✓
- The LCM is **a × b** only when the HCF is **1**.

WORKED EXAMPLE

$$60 = 2^2 \times 3 \times 5, \quad 72 = 2^3 \times 3^2$$

$$\text{HCF} = \text{losers} = 2^2 \times 3 = \mathbf{12}$$

$$\text{LCM} = \text{winners} = 2^3 \times 3^2 \times 5 = \mathbf{360}$$

WHICH ONE DOES THE QUESTION WANT?

- **HCF** → cutting into the **largest equal pieces**, sharing with none left over.
- **LCM** → events that **happen together again** (bells, buses, lights).
- The answer to an LCM problem is **bigger** than both numbers; an HCF answer is **smaller**.

WORDED PROBLEM

Bus A comes every **12** min, bus B every **18** min. They leave together at 9 am. When next together?

This is the **LCM**: $12 = 2^2 \times 3$, $18 = 2 \times 3^2$

$$\text{LCM} = 2^2 \times 3^2 = 36 \text{ min} \rightarrow \mathbf{9:36 \text{ am}}$$

WORKED EXAMPLE — 60 AND 72

Prime	60	72	Winner	Loser
2	2^2	2^3	2^3	2^2
3	3^1	3^2	3^2	3^1
5	5^1	5^0	5^1	5^0

$$\text{LCM} = 2^3 \times 3^2 \times 5 = \mathbf{360} \quad \cdot \quad \text{HCF} = 2^2 \times 3 = \mathbf{12}$$

THREE NUMBERS

- Same rules: HCF uses primes common to **all three**; LCM uses the **highest** power of each prime that appears.

⚠ COMMON EXAM MISTAKES (recurring errors flagged in examiners' reports)

✗ **Confusing HCF and LCM** — the single most common error on this topic.

✗ Using the **highest** powers for the HCF (they should be the **lowest**).

✗ Multiplying the two numbers for the LCM when they **share** a factor.

✗ Finding **a** common factor rather than the **highest**.

✗ Stopping the factor tree on a **non-prime**.

THE FORM

$$a \times 10^n$$

- $1 \leq a < 10$ — exactly **one** non-zero digit before the point.
- n is an **integer** (it may be negative).
- **Big** numbers $\rightarrow n$ is **positive**. **Small** numbers $\rightarrow n$ is **negative**.

WRITING IN STANDARD FORM

$$4\,700\,000 = 4.7 \times 10^6$$

$$0.000\,82 = 8.2 \times 10^{-4}$$

$$36\,000 = 3.6 \times 10^4$$

$$0.0509 = 5.09 \times 10^{-2}$$

BACK TO AN ORDINARY NUMBER

- $3.2 \times 10^5 = 320\,000$
- $6.1 \times 10^{-3} = 0.0061$

MULTIPLYING & DIVIDING

Deal with the **numbers** and the **powers** separately (index laws).

$$(3 \times 10^4) \times (2 \times 10^5)$$

$$= 6 \times 10^9 \checkmark$$

$$(8 \times 10^7) \div (2 \times 10^3) = 4 \times 10^4$$

⚠ FIXING THE ANSWER

- If a ends up **10 or more**, adjust:
 $40 \times 10^6 = 4 \times 10^7$.
- If a ends up **less than 1**: $0.5 \times 10^3 = 5 \times 10^2$.
- An answer is **not** in standard form until $1 \leq a < 10$.

ADDING & SUBTRACTING

Index laws do **not** work here. Make both powers the **same** first.

Raise the **smaller** power up to the **higher** one:

$$3 \times 10^5 + 4 \times 10^4$$

$$4 \times 10^4 = 0.4 \times 10^5$$

Now add the **front numbers**:

$$3 + 0.4 = 3.4 \rightarrow 3.4 \times 10^5$$

ORDERING STANDARD FORM

- Compare the **power** first — the bigger power is the bigger number.
- Only if the powers are **equal** do you compare a .
- $2 \times 10^5 < 9 \times 10^5 < 1 \times 10^6$

ON THE CALCULATOR

- Use the $\times 10^x$ button — **not** $\times 10^{\wedge}$, which causes slips.
- A display like 4.7^{06} means 4.7×10^6 — you must **write it properly**.

MORE PRACTICE

$$920\,000 = 9.2 \times 10^5$$

$$0.00006 = 6 \times 10^{-5}$$

$$(5 \times 10^3) \times (4 \times 10^6) = 2 \times 10^{10}$$

⚠ COMMON EXAM MISTAKES (recurring errors flagged in examiners' reports)

- ✗ Leaving the answer **not in standard form**, e.g. 40×10^6 .
- ✗ Getting the **sign of the power** wrong for small numbers.
- ✗ Miscalculating the **zeros** when converting back.
- ✗ Adding the **powers** when adding numbers — make the powers **equal** first, then add the fronts.
- ✗ Copying the **calculator display** instead of writing proper standard form.

THE NUMBER FAMILIES

Type	Meaning
Natural	Counting numbers 1, 2, 3...
Integer	Whole numbers, including negatives
Rational	Can be written as a fraction
Irrational	Cannot be written as a fraction
Real	Every number on the number line

RATIONAL NUMBERS

- Anything that can be written as $\frac{a}{b}$ with **whole** a and b.
- All **integers** are rational: $7 = \frac{7}{1}$.
- All **terminating** decimals: $0.75 = \frac{3}{4}$.
- All **recurring** decimals: $0.\dot{3} = \frac{1}{3}$.

IRRATIONAL NUMBERS

- Decimals that go on forever with **no repeating pattern**.
- π is irrational.
- The square root of a number that is **not** a perfect square: $\sqrt{2}$, $\sqrt{3}$, $\sqrt{5}$.
- $\sqrt{9} = 3$ is **rational** — 9 is a perfect square.

RATIONAL OR IRRATIONAL?

Number	Which?
-4	Rational
0.625	Rational
$\sqrt{16}$	Rational (= 4)
$\sqrt{7}$	Irrational
π	Irrational
$0.\dot{1}$	Rational

OTHER TYPES TO KNOW

- Prime** — exactly two factors.
- Square** 1, 4, 9, 16 · **cube** 1, 8, 27, 64.
- Triangular** 1, 3, 6, 10, 15.
- Reciprocal** of n is $\frac{1}{n}$.

RECURRING DECIMAL NOTATION

- A dot marks the repeating digit: $0.\dot{3} = 0.333...$
- Dots over the **first and last** digits of a repeating block: $0.\dot{1}2 = 0.121212...$

WHY IT MATTERS

- "Give an **exact** answer" means leave it as $\sqrt{2}$ or π , not a rounded decimal.
- Rounding an irrational number makes it **rational** — and no longer exact.

⚠ COMMON EXAM MISTAKES (recurring errors flagged in examiners' reports)

- ✗ Calling **every** square root irrational — $\sqrt{16}$ is rational.
- ✗ Thinking a **recurring** decimal is irrational — it is rational.

- ✗ Saying "it goes on forever" makes it irrational — it must also have **no pattern**.

- ✗ Giving a **rounded decimal** when an exact answer was asked for.
- ✗ Forgetting that **negative** whole numbers are integers.

WHAT A SURD IS

- A **surd** is a root that cannot be simplified to a whole number.
- $\sqrt{2}$, $\sqrt{3}$, $\sqrt{5}$ are surds; $\sqrt{9} = 3$ is **not**.
- Leaving an answer as a surd keeps it **exact**.

THE TWO RULES

$$\sqrt{a} \times \sqrt{b} = \sqrt{ab}$$

$$\frac{\sqrt{a}}{\sqrt{b}} = \sqrt{\frac{a}{b}}$$

- $\sqrt{a} \times \sqrt{a} = a$ — a root times itself gives the number back.

⚠ THERE IS NO ADDING RULE

- $\sqrt{a} + \sqrt{b}$ does **not** equal $\sqrt{a+b}$.
- $\sqrt{9} + \sqrt{16} = 3 + 4 = 7$, but $\sqrt{25} = 5$ — they differ.

SIMPLIFYING A SURD

Split off the **largest square factor**.

$$\sqrt{50} = \sqrt{25 \times 2} = 5\sqrt{2}$$

$$\sqrt{72} = \sqrt{36 \times 2} = 6\sqrt{2}$$

$$\sqrt{48} = \sqrt{16 \times 3} = 4\sqrt{3}$$

Using a **smaller** square factor still works, but you must simplify again.

SQUARE NUMBERS TO SPOT

- 4, 9, 16, 25, 36, 49, 64, 81, 100
- Test the **largest** one that divides in first.

MULTIPLYING SURDS

$$\sqrt{3} \times \sqrt{12} = \sqrt{36} = 6$$

$$\sqrt{5} \times \sqrt{5} = 5$$

$$2\sqrt{3} \times 4\sqrt{5} = 8\sqrt{15} \text{ — numbers together, roots together.}$$

ADDING LIKE SURDS

Treat the surd like a **letter** — collect like terms.

$$3\sqrt{2} + 5\sqrt{2} = 8\sqrt{2}$$

$$7\sqrt{5} - 2\sqrt{5} = 5\sqrt{5}$$

$\sqrt{2} + \sqrt{3}$ cannot be simplified — **unlike** surds.

SIMPLIFY FIRST, THEN COLLECT

$$\sqrt{8} + \sqrt{18}$$

$$= 2\sqrt{2} + 3\sqrt{2} = 5\sqrt{2}$$

They only became **like** surds after simplifying.

MORE PRACTICE

$$\sqrt{20} = 2\sqrt{5} \quad \sqrt{45} = 3\sqrt{5}$$

$$\sqrt{2} \times \sqrt{8} = 4$$

$$(3\sqrt{2})^2 = 18$$

⚠ COMMON EXAM MISTAKES (recurring errors flagged in examiners' reports)

- ✗ Writing $\sqrt{a} + \sqrt{b} = \sqrt{a+b}$ — there is **no such rule**.
- ✗ Adding **unlike** surds, e.g. $\sqrt{2} + \sqrt{3} = \sqrt{5}$.
- ✗ Giving a **decimal** when an exact surd answer was asked for.
- ✗ Not using the **largest** square factor, so the answer is not fully simplified.
- ✗ $(3\sqrt{2})^2$ given as 6 — it is $9 \times 2 = 18$.

THE KEY FORMULAS

$$\text{Interior sum} = (n - 2) \times 180^\circ$$

$$\text{Exterior sum} = 360^\circ$$

- n is the **number of sides**.
- The exterior angles of **any** polygon always add to **360°** .

WHY $(n - 2) \times 180^\circ$?

- A polygon splits into $n - 2$ **triangles** from one corner.
- Each triangle contributes 180° .
- Pentagon: 3 triangles $\rightarrow 540^\circ$.

INTERIOR + EXTERIOR

- At each vertex they sit on a **straight line**:
- **interior + exterior = 180°**

INTERIOR ANGLE SUMS

Polygon	n	Sum
Triangle	3	180°
Quadrilateral	4	360°
Pentagon	5	540°
Hexagon	6	720°
Octagon	8	1080°
Decagon	10	1440°

REGULAR POLYGONS

- **Regular** = all sides and all angles equal.
- **Each exterior angle** = $\frac{360}{n}$
- **Each interior angle** = $180 - \text{exterior}$
- Or: $\frac{(n - 2) \times 180}{n}$

WORKED EXAMPLES

Regular hexagon: exterior = $360 \div 6 = 60^\circ$

Interior = $180 - 60 = 120^\circ$

Regular decagon: exterior = 36° , interior = **144°**

WORKING BACKWARDS

A regular polygon has an interior angle of 156° . How many sides?

Exterior = $180 - 156 = 24^\circ$

$n = 360 \div 24 = 15$ **sides**

Going via the **exterior** angle is much quicker.

MISSING ANGLE IN A POLYGON

A pentagon has angles 100° , 120° , 90° , 115° and x .

Sum = 540° , so $x = 540 - 425 = 115^\circ$

⚠ COMMON EXAM MISTAKES (recurring errors flagged in examiners' reports)

- ✗ Using $n \times 180$ instead of $(n - 2) \times 180$.
- ✗ Mixing up **interior** and **exterior** angles.
- ✗ Forgetting **interior + exterior = 180°** at each vertex.
- ✗ Dividing the interior **sum** by n on a polygon that is **not regular**.
- ✗ Thinking the **interior** angles add to 360° — that is the **exterior** ones.